



## HEALTH AND SAFETY POLICY

Graphic PLC considers of utmost importance the provision of safe and healthy working conditions in order to prevent work-related injury and/or ill health to its workers and others who may be affected by its activities.

To this end Graphic Plc has established an Occupational Health and Safety (OH&S) management system which is appropriate to the specific nature of its OH&S risks and opportunities, provides a means of setting OH&S objectives and includes commitments to...

- Fulfil legal requirements and other requirements
- Eliminate hazards and reduce OH&S risks
- Continually improve its OH&S management system
- Consultation and participation of workers in OH&S matters

This policy is supported by training, instructions, procedures and organisational arrangements so that management, workers and visitors are aware of their obligations. The policy applies to all activities carried out by the company, is communicated to workers and made available to interested parties.

This policy does not form part of any employee's contract of employment and we may amend it at any time. We will continue to review this policy to ensure it is achieving its aims.

### RESPONSIBILITIES

The Health and Safety Manager has overall responsibility for health and safety and the operation of this policy.

The Managing Director has overall responsibility for ensuring that this policy is implemented and that adequate resources are allocated to achieve its aims.

All staff share responsibility for achieving safe working conditions. Each staff member must take care of their own health and safety and that of others, observe applicable safety rules and follow instructions for safe use of equipment.

Staff must report any health and safety concerns immediately to their line manager or Health and Safety Manager.

Staff must co-operate with managers on health and safety matters, including the investigation of any incident.

Failure to comply with this policy may be treated as misconduct and dealt with under the company's Disciplinary Procedure.

### TRAINING

Staff will be given a health and safety induction and provided with appropriate safety training.

### RISK ASSESSMENTS AND MEASURES TO CONTROL RISK

General workplace risk assessments are carried out periodically. The purpose is to assess the risks to health and safety of employees, visitors and other third parties as a result of the company's activities, and to identify any measures that need to be taken to control those risks.

David Pike  
Managing Director

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